

SALVEO COUNSELING CENTER

17130 Avondale Way NE #114, Redmond, WA 98052

(425) 868-5777

Client Financial Agreement

Psychiatric Mental Health Services:

- ✦ Initial Evaluation: Allow 60-90 minutes for this office visit: \$250
- ✦ Follow up medication management only: 20-30 minutes: \$90
- ✦ Follow up therapy and/or medication management: 50 minutes \$150
- ✦ Ancillary services (filling out forms etc., calling in prescriptions without appointment) \$25 per 15 minutes

Telephone Messages and Emergency Coverage:

You may reach your provider and leave a message at (425) 868-5777. We will do our best to return all telephone calls within 24 hours during the workweek. In the event of an emergency, call 911 or go to the nearest emergency department. You may also contact the King County Crisis Line 1 (866) 427- 4747 or (206) 461-3222. The National Crisis Line 1- (800) 784-2433 or 1 (800) 273-8255.

Prescription Refills:

Medications are normally written at the time of the appointment. It is your responsibility to monitor when you will need refills on medication. All refills not addressed during appointment times should be directed to your pharmacy. Please allow 2-3 business days for requests to be filled. Refills are not an emergency and will be handled between 9am and 5pm, Monday through Friday. If stimulants or benzodiazepine prescriptions are lost, they will not be refilled. Prescriptions filled outside of appointment times will be charged a \$25 fee.

Cancellation Charge:

- ✦ We require a 24 hour notice for cancellation.
- ✦ A \$50 fee will be charged after the first missed appointment to secure the next appointment time slot.
- ✦ Further missed appointments will be charged entire appointment fee unless 24 hour notice provided.

Payment:

- ✦ Payment for visit co-pays is to be made at the time of service or through PayPal online.
- ✦ Payments can be made by cash, check, money order or charge.
- ✦ There is a \$50 NSG fee on all returned checks.
- ✦ Clients will be held responsible for non-payment by their insurance company. Accounts unpaid by the insurance company greater than 90 days will be billed to the client.
- ✦ Outstanding balances greater than 120 days will be turned over to a collection agency unless prior arrangements have been made with Salveo Counseling Center.

If I have insurance, I understand that I am responsible to read my medical/behavioral health benefit book and understand it. I am responsible to pay a percentage of the cost of my visit at the time of treatment. I agree that I am fully responsible for the total payment of all services provided through this office. This includes services that are not a benefit of any medical or behavioral health insurance that I may have.

I agree to the above defined financial responsibilities of Salveo Counseling Center. In the case of default of payment, I am responsible for full payment of the balance, interest accrued, and any collection costs and legal fees incurred on this account.